



# P.B. SIDDHARTHA COLLEGE OF ARTS & SCIENCE

Siddhartha Nagar, Vijayawada – 520 010

*Autonomous - Re-accredited at 'A+' by the NAAC - ISO 9001 - 2015 Certified*

*College with Potential for Excellence-Phase-II (Awarded by the UGC)*

## Minutes of the Meeting of the IQAC held in 17<sup>th</sup> March-2020

### Agenda:

1. Creation of Web mail ID's to Staff;
2. Webinars for Students and staff;
3. Focus on development of Individual Video Content and LMS by faculty;
4. Revision of Syllabus with respect to the suggestions mentioned in Feed-back;
5. Drafting of Course Outcomes for each course in line with Blooms taxonomy;
6. Preparation of AQAR for the years 2018-19 and 2019-20;
7. Awareness of COVID-19 to students and staff;
8. Suggest Online Classes in view of wide spread of COVID-19;
9. Suggest Online meetings for BOS, BOM, AC, etc in view of wide spread of COVID-19;
10. Conduct FDP to staff on how to conduct online classes;
11. Postponing FDP on Outcome Based Education;
12. Renovation/Modernization of MCA Lab;
13. Any other item with the permission of the Chair.

### Members Present:

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| 1. Dr.M. Ramesh, Principal                                       | Sd/- |
| 2. Dr.Rajesh C Jampala, Dean                                     | Sd/- |
| 3. Sri V. Babu Rao, Director                                     | Sd/- |
| 4. Prof.M. Vijaya Lakshmi, Educationalist                        | Sd/- |
| 5. Prof.R. Siva Rama Prasad, Academician                         | Sd/- |
| 6. Dr.M. Raja Sreekanth, Industrialist                           | Sd/- |
| 7. Sri Y.V. Krishna Mohan, Local Body Member                     | Sd/- |
| 8. Sri S. Venkateswara Rao, Management Member                    | Sd/- |
| 9. Dr.S.B. Rajendra Prasad, IQAC Coordinator                     | Sd/- |
| 10. Dr.T.N.V.S.S. Satya Dev, IQAC Co-coordinator                 | Sd/- |
| 11. Dr.J.L. Ram Prasad, IQAC Co-coordinator                      | Sd/- |
| 12. Dr.M. Manoranjani, HOD, Chemistry & Vice-Principal           | Sd/- |
| 13. Sri P. Babu Rao, Dy.HOD, Mathematics & Vice-Principal        | Sd/- |
| 14. Sri A. Vithal Rao, Controller of Examinations                | Sd/- |
| 15. Dr.K. Bhargavi, HOD, Physics & Academic Officer              | Sd/- |
| 16. Dr. M. Madhu, NCC  | Sd/- |
| 17. Dr.N. Srinivasa Rao, HOD, Physical Education                 | Sd/- |
| 18. Sri K. Sridhar, Dy.HOD, Computer Science & Placement Officer | Sd/- |
| 19. Sri P. Subhakar, NSS Programmer Officer                      | Sd/- |
| 20. Sri Ch. Venkateswarlu, HOD, Zoology                          | Sd/- |
| 21. Dr.Y. Vijayananda Raju, HOD, Telugu                          | Sd/- |
| 22. Dr.V. Lakshmi Prasannam, HOD, Mathematics                    | Sd/- |
| 23. Dr.G. Srilatha, HOD, English                                 | Sd/- |

24. Smt.M. Tasneem, Dy.HOD, Physics	Sd/-
25. Dr. T.S. Ravi Kiran, HOD, Computer Science	Sd/-
26. Sri G. Chakravarthi, HOD, Statistics	Sd/-
27. Sri KSV Sambasiva Rao, HOD, Electronics	Sd/-
28. Dr.Ch. Srinivasa Reddy, HOD, Botany	Sd/-
29. Prof.T.V. Prasad, Director QA, GIEI, Alumni	Sd/-
30. Ms.G. Pratyusha, Student member, PG	Sd/-
31. Mr. Aashish Kain, Student Member, UG	Sd/-

**Resolutions:**

It is unanimously resolved to

1. Create Webmail ID's to Teaching Staff;
2. Conduct webinars for Students and staff;
3. Encourage staff to develop Individual Video Content and LMS;
4. Revise Syllabus with respect to the suggestions mentioned in Feed-back and record the percentage change in syllabus;
5. Draft Course Outcomes for each course in line with Blooms taxonomy;
6. Submit AQAR for the years 2018-19 and 2019-20;
7. Display poster on Awareness of COVID-19;
8. Conduct Online Classes in view of wide spread of COVID-19;
9. Conduct Online meetings for BOS, BOM, AC, etc in view of wide spread of COVID-19;
10. Conduct FDP on online Classes to Staff in association with department of Computer Science;
11. Postpone FDP on Outcome Based Education indefinitely in view of restrictions on transportation;
12. Renovate PG Computer labs.

Sd/- xx  
(Dr. M. RAMESH)  
PRINCIPAL